

Tips for a Successful Carpool

- ◆ **Get acquainted.** If your potential carpool partners are not neighbors or co-workers, plan a face-to-face meeting with them prior to committing to rideshare to determine if you are a good match.
- ◆ **Schedule driving responsibilities.** Determine who is going to drive and on what days. It may be a good idea to put the schedule in writing and provide a copy to all carpool members.
- ◆ **Establish ground rules for the commute.** Decide whether smoking, eating and/or drinking will be allowed. Also determine what types of music are acceptable.
- ◆ **Plan ahead - Determine your route and schedule.** Designate places to meet for both morning and after-work pick-ups and determine your driving route.
- ◆ **Be on time.** Establish a time limit for how long to wait if a member of the carpool is late, and develop a procedure if you are going to be late or will not be going to work.
- ◆ **Have an alternate plan.** If the driver will not be going to work on his or her designated day, decide on an alternate driver so that the carpool will not be interrupted.
- ◆ **Be courteous and careful.** Drivers should keep their vehicles clean and safe, maintain a safe speed and remember that others are in the vehicle.

